



UNIVERSITATEA
LUCIAN BLAGA
— DIN SIBIU —

FACULTATEA DE
ȘTIINȚE ECONOMICE

GUIDE FOR ECONOMICS STUDENTS



2024 / 2025



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You can find us: economice@ulbsibiu.ro



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Congratulations!

Now you are a student of the Faculty of Economic Sciences at Lucian Blaga University of Sibiu.

The transition from high school life to that of a student is full of challenges, but you will be able to overcome them. You need to get used to the fact that things are a bit different at the faculty, and you are the only one who decides how much time you study, work, or have fun. As a student in Sibiu, you won't lack cultural events or job opportunities, nor places to spend your free time.

Student life is not just about courses and exams, it's much more than that, but it all depends on you, on how dynamic you want to make it. Student life involves connecting with the local academic community, which allows you to take advantage of the opportunities that arise at every turn.

As a student, you'll face both highs and lows, but every experience shapes you as an individual and prepares you for life. Student life is a beautiful time, make the most of it!

Be curious and build your future step by step!

Success in the new academic year!

Liliana Bunescu

Vice-Dean of Students and Student Activities



Dear students,

Welcome to the Faculty of Economic Sciences! As the president of the Economics Students' Club (CSE) and a representative of the students, I have the distinct honor and pleasure of welcoming you to this new stage in your academic and personal life.

You have taken an important step towards your future, and we, at CSE, are here to support and guide you on this fascinating journey. CSE is more than just a student association, it is a family where each of us is eager to learn and share ideas, where everyone wants to get involved in innovative projects and create lasting connections.

We strive to provide a variety of development opportunities through projects, conferences, workshops, competitions, and social activities that will complement your theoretical knowledge and prepare you for the challenges of the future.

Be brave, get actively involved, and don't hesitate to follow your passions. Here at our university, no one is alone. We, the CSE team, are here to listen to you, support you, and provide you with all the necessary resources to succeed. Our door is always open for you, and together we will create unforgettable memories and build a bright future.

We wish you much success and can't wait to meet you and have you as part of the Faculty of Economic Sciences family!



With respect and friendship,

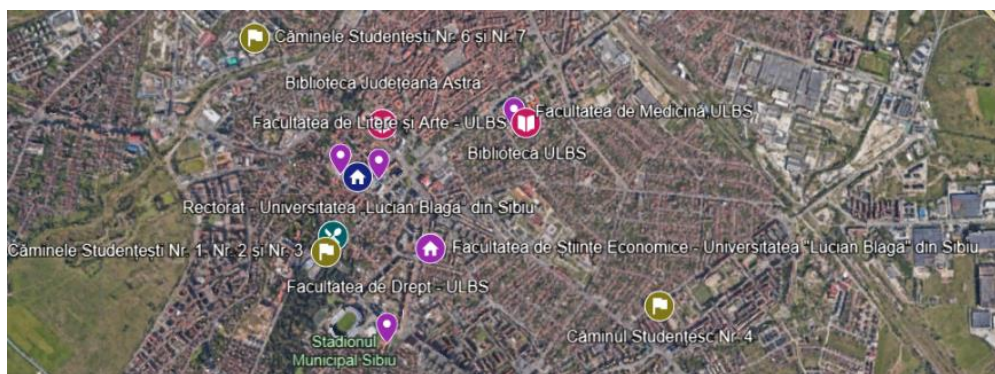
Bălan Ionel-Constantin
President of the Economics Students' Club (CSE)

Campus

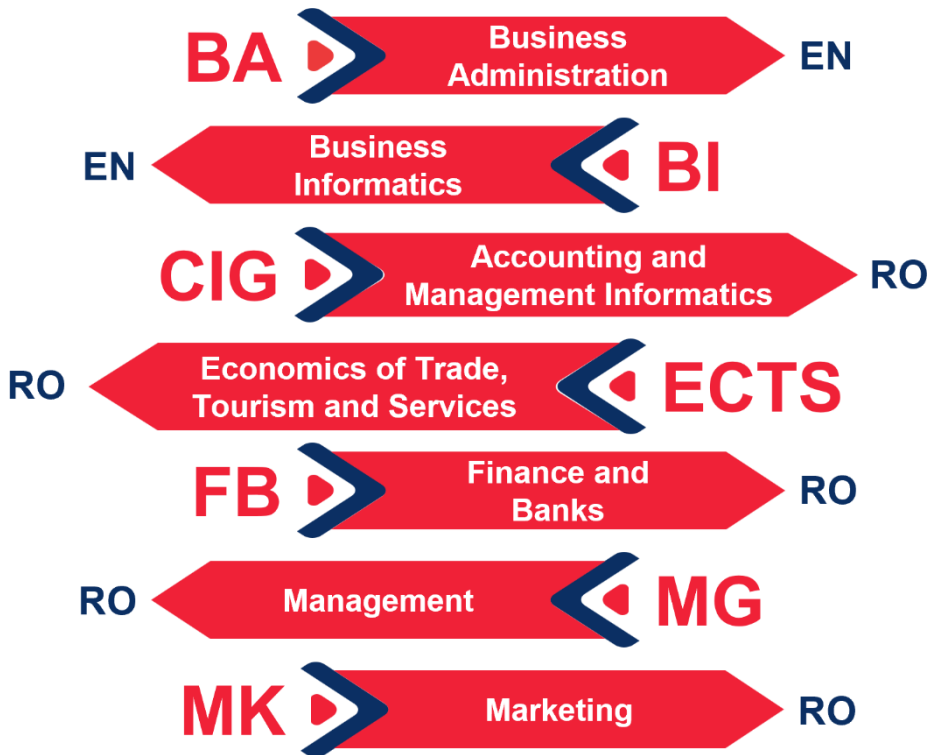
We know that student life is just as important as the studies you pursue.

Near the course and seminar venues, there are also parks (Cetății Park, Astra Park, Sub Arini Park) that provide a perfect environment for relaxation, walks, running, cycling, or other sports.

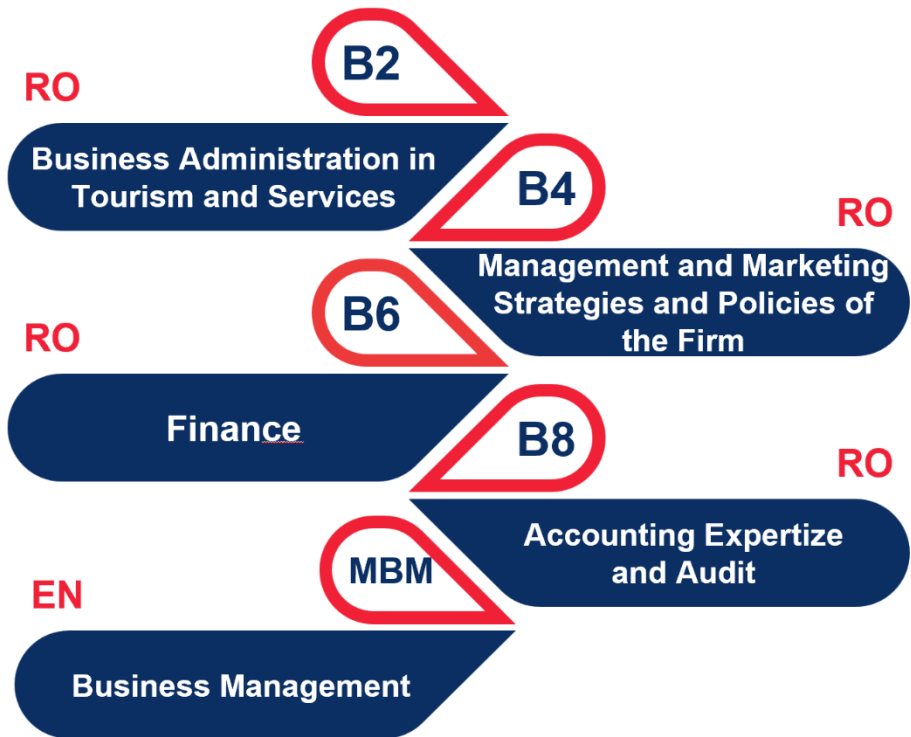
Additionally, the Faculty of Economic Sciences is close to the historic centre and the Big Square, conveniently located near numerous cafes, restaurants, and other spots where you can socialize with your colleagues after lectures and seminars.



BACHELOR'S STUDIES



MASTER'S STUDIES



The first days at the faculty

Compared to high school, things are a bit different at faculty. As you already know, the academic year starts every year on October 1st. Then, just when faculty began to become enjoyable, the lectures and seminars follow.

Courses

The courses take the form of lectures in which professors present and explain the theoretical concepts related to the subjects being studied.

Seminars

The seminars are focused on delivering practical information, concentrating on case studies and exercises to support the theoretical aspects.

In faculty, you have more freedom and decision-making power. You can't escape homework or projects, and you have to meet deadlines. You are free to study all semester, you are free to spend your time wherever you want, but you must be careful because the exam period shows no mercy to anyone!

What should you do in the first few days?

1. Student card and student transport card

To obtain the student card and the transport card, you need to talk to the group leader or go to the secretariat. These documents must be validated annually, at the beginning of the academic year. With a student card, you get discounts on entry to museums, theaters, etc. With a student transport card, you get a discount on train travels.

2. Library card / Dormitory access

To obtain a library card or access to the dormitory, you need to go to the University Library (the building on the right of the Faculty of Medicine). Don't forget your ID card and student card! The card is made on the spot, at the library's ground floor, Monday to Friday, between 9 AM and 4 PM.

3. LBUS account (My Account)

On the LBUS account, you have access to:

- Institutional email (firstname.lastname@ulbsbiu.ro) Don't forget to check your email daily!
- Wireless Internet in all LBUS locations (faculty, cafeteria, library)
- Google Workspace for Education (each subject has a dedicated Google Classroom, and professors upload course materials, assignments, and other resources online)

Schedule, rooms, courses to other faculties

The classes last for 90 minutes. All students from a specialization attend the courses. The hours corresponding the courses will have at the end a (C).

The professor for the course and the one for the seminar can be different people.

M406
Financial Accounting (S)
Vasiu Diana

E11
Management (C)
Ogrean Claudia

Both the courses and the seminars are important.

The seminars are much more interactive and focus on the practical aspect of the subject. They last 90 minutes and take place in groups of students. The corresponding hours for the seminars will have at the end a (S).

The classes are held in the spaces of several faculties.

Faculty of Economic Sciences,
Faculty of Medicine, and where applicable:

Faculty of Letters (foreign language courses),
Faculty of Sciences (sport) or
Faculty of Law (psycho-pedagogical module courses).



For each class you will find a code made up of a letter followed by two digits, for example:

E31

The letter signifies which faculty you attended for a course or seminar, for example: "E" - Economics, "M" - Medicine, "D" - Law, "L" - Letters.

The first letter indicates the main office – **Faculty of Economic Sciences ULBS**, 17 Calea Dumbrăvii, Sibiu.

E

The first digit indicates the floor in the building (M – mezzanine, P – ground floor, Raiffeisen Hall - basement).

3

E31

The second digit indicates the room number on that floor.

1

The first letter indicates the secondary location – **Medicine, Faculty of Medicine ULBS**, Str. Lucian Blaga, No. 2A, Sibiu.

M

M210

The first digit indicates the floor in the building (Exception P – ground floor).

2

The next two digits indicate the room number on that floor.

10

Odd / even week

A semester is divided into 14 weeks:

- the first week of the semester is the first week of classes, meaning week 1 = odd week
- the following week of classes is week 2 = even week

Odd week	Even week
-----------------	------------------

You will have some classes every two weeks, with breaks in between or interspersed with other classes.

In the schedule, the odd week will appear on the left and the even week, on the right.

EP2 Entrepreneurship (S) <i>Panța Nancy</i>	E11 English (C) <i>Greavu Arina</i>
---	---

Student calendar

The academic year has 2 semesters, during which teaching activities alternate with breaks, and, at the end, there are exam sessions and reexaminations.

1st Semester

- 12 weeks Teaching activities
[01.10.24 – 22.12.24]
- 2 weeks Winter vacation
[23.12.24 – 05.01.25]
- 2 weeks Teaching activities
[06.01.25 – 19.01.25]
- 3 weeks Exam session
[20.01.25 – 09.02.25]
- 1 săptămână Vacation
[10.02.25 – 16.02.25]
- 1 săptămână Exam session
[17.02.25 – 23.02.25]

2nd Semester

- 8 weeks Teaching activities
[24.02.25 – 20.04.25]
- 1 week Spring vacation
[21.04.25 – 27.04.25]
- 6 weeks Teaching activities
[28.04.25 – 08.06.25]
- 3 weeks Exam session
[09.06.25 – 29.06.25]
- 1 week Exam session
[30.06.25 – 06.07.25]
- 12 weeks Summer vacation
[07.07.25 – 30.09.25]
- 1 week Reexamination session
[01.09.25 – 07.09.25]

Your Bachelor Curricula

1st Year

The first year at the Faculty of Economic Sciences emphasizes core subjects in economics and business, regardless of your chosen specialization. This year will serve as the foundation for building your knowledge in the field of economics.

2nd Year

Beginning in your second year, you will start to study subjects related to your specialization, emphasizing both theoretical and practical aspects. Also in the 2nd year, you will have an **internship** at a partner company.

3rd Year

In the third year, you will continue your specialization with subjects focused on your field of interest. This year you will develop your bachelor thesis under the guidance of a professor chosen by you. At the end of the 3rd year of studies, you will take the Bachelor exam.

Graduation!

Checking grades

After completing your exams during the examination period, you can check your grades on the UMS.

What is UMS?

University **M**anagement **S**ystem is a complex platform, created for the purpose of accessing the online catalog.

Here you will find the published grades and averages from your years of study, financial information, subjects, and more.

Access is granted through an account created by the faculty for each student, which includes a username and password.



NOU!

VEZI NOTELE,
TAXELE, SITUAȚIA
SCOLARA ACUM
ȘI DE PE MOBIL

ACCESEAZA
ULBSIBIU.UMS.RO
SAU SCANEAZA:



The image shows a smartphone displaying the UMS mobile app interface. The screen displays the UMS mobile logo, the text 'UNIVERSITATEA LUCIAN BLAGA', and a login form with fields for 'Cont' and 'Parolă'. Below the form is a blue 'Autentificare' button. At the bottom of the screen, there is a section for 'Cont: CNP' and 'Parolă: data nașterii (DD-MM-YYYY)' with an 'Exemplu' section showing 'Cont: 2750216232323' and 'Parolă: 16-02-1975'. To the right of the phone, there is a large blue 'NOU!' text, followed by the text 'VEZI NOTELE, TAXELE, SITUAȚIA SCOLARA ACUM ȘI DE PE MOBIL'. Below this is the text 'ACCESEAZA ULBSIBIU.UMS.RO SAU SCANEAZA:' and a QR code.



How do you log in?

To log into UMS, scan the QR code:

Next, enter your ID and password:

Account: **Your CNP**

Password: **date of birth**
(DD-MM-YYYY)



What information do you have available on your account?

Student data - personal data

Disciplines - subjects of study

Grades – exam passed or absent

Optional – the optional subjects

Financial – tuition fee paid in the academic year (for fee-paying students)

What do you need to know?

The total number of credits for an entire academic year is 60, each semester having 30 credits. Depending on the number of credits obtained, you will graduate the following year. In the first two years of study, you will study a foreign language of your choice (English, French, German), but you will also have Sports.

In Sports, you don't receive a grade; instead, the course is assessed as either "admitted" or "rejected." The credits earned from this course are combined with the other 60 credits required for graduation from the faculty.

Calculating your average

Whether it's about fee/budget distribution or scholarships, dormitories, camps, etc., you'll hear about the weighted average...

But how is it calculated?

$$\text{Weighted average} = \frac{(N1 * C1 + N2 * C2 + \dots + Nn * Cn)}{(C1 + C2 + \dots + Cn)}$$

Where:

N1, N2, ... , Nn – grades related to each subject

C1, C2, ... , Cn – credits related to that discipline



The weighted average is considered for the award of your scholarship, for taking up a place in the student residences, for obtaining a place at the camp or for taking up a state-subsidized place in the next academic years!

For...	...are considered grades from			
	Examination	Reexamination	Grade increases	Second reexaminations
SCHOLARSHIPS	✓	✗	✓	✗
STUDENT DORMITORIES	✓	✓	✗	✗
SWIPE	✓	✓	✓	✗



You're probably wondering:

What are CREDITS?

and especially...

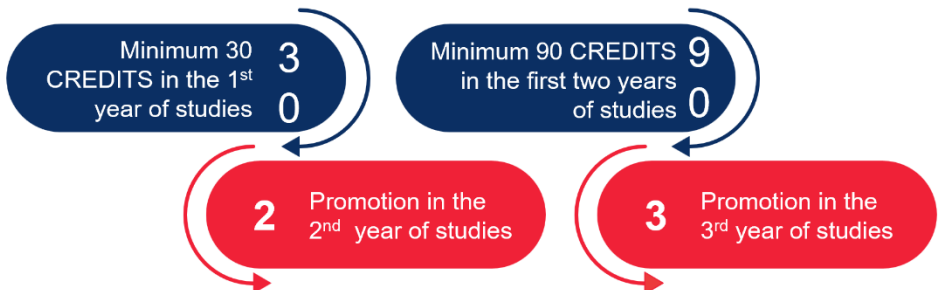
... what role do they play for your studies?

ECTS credits (European Credit Transfer and Accumulation System – ECTS) means workload measured over time and submitted by the student in any learning activity, class participation, homework, project and exam preparation.

Not all subjects have the same number of credits. They are allocated according to the difficulty and importance of the subject.

30 credits / semester

60 credits / year



Scholarships for students

Did you know that you can be rewarded for being a conscientious student?

Well, you can also be among those who receive one of the scholarships awarded by the Faculty of Economic Sciences - LBUS.

Thus, there are several types of scholarships that you can benefit from if you are enrolled in one of the bachelor's or master's programs and you are a full-time student. Scholarships are awarded for the entire duration of the academic year (12 months). You can receive a scholarship regardless of whether you pay or not a tuition fee.



At LBUS Economic Sciences, you benefit from scholarships to stimulate your performance and financially support your studies.

6 types of scholarships



OLYMPIC EXCELLENCE SCHOLARSHIPS

... is awarded to first-year students who have won prizes at international school olympiads.

PERFORMANCE SCHOLARSHIPS

... is awarded to students for outstanding academic results or scientific achievements. Students with an average higher than 8.00 at the bachelor's degree, respectively 9.00 at the master's degree, receive a scholarship, within the limits of the allocated funds.

SOCIAL SCHOLARSHIPS

... are awarded to students from disadvantaged socioeconomic backgrounds, from disadvantaged families or from foster care, to help them complete their studies.

SPECIAL SCHOLARSHIPS

... is awarded starting from year 2, to full-time students who:

- achieved cultural-artistic performances
- got involved in extracurricular and volunteer activities
- achieved sports performances.

LBUS SCHOLARSHIPS

... is granted only to students admitted to the first year with a fee, in the form of scholarships covering the value of tuition fees for one academic year.

PRIVATE SCHOLARSHIPS

... business partners can support you by paying tuition fees.

LBUS library

The library provides users with access to essential resources and documentary services for learning and research, utilizing modern tools to support professional development and the enhancement of personal growth.

The library website offers you the possibility to search online for your favourite books, but also many scanned books, grouped by each subject. But, for viewing, you must be logged in with the institutional email.

What else do you find at the library besides books?

At the library you can find specialized magazines, scanned books, ebooks, an internet room, individual study rooms, but also free access to scientific databases (e.g. Web of Science, Scopus, etc.).





Information about library

Address:

2A Lucian Blaga Street, Sibiu (Faculty of Medicine)

Distance:

1 km (from the Faculty of Economic Sciences)

Economy and business books: 1st floor

Program with the public:

Monday – Friday: 8.00 – 21.45

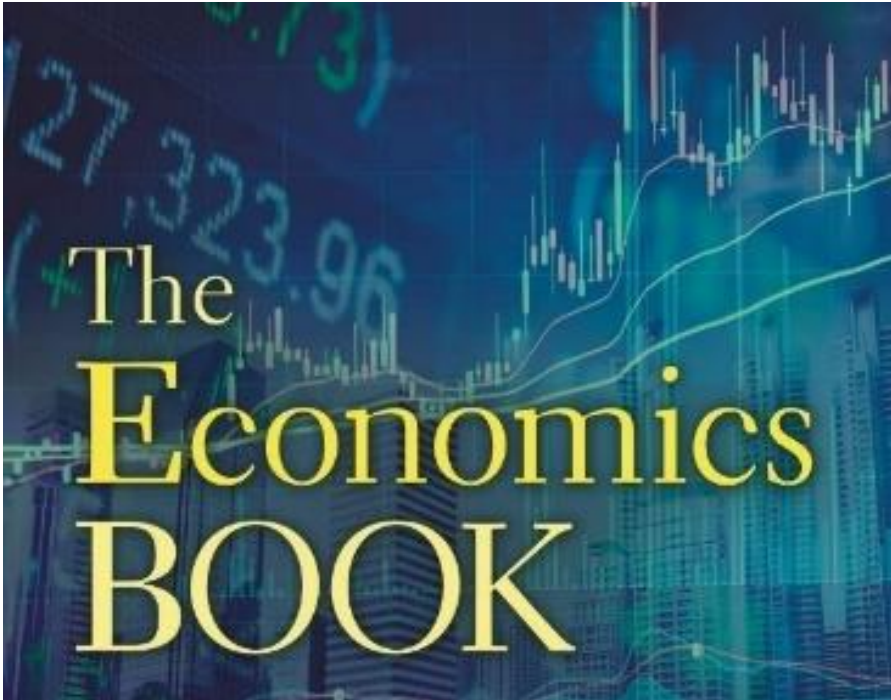
Saturday – Sunday: 10.00 – 18.00

Email: biblioteca@ulbsibiu.ro



*„People who say they don't have time to read simply don't want to.“
(Julie Rugg)*

What did you read today?



*„The only thing you need to know
is where the library is ...”
(Albert Einstein)*

”

Student canteen

Student canteen

Address:

31 B-dul Victoriei, Sibiu

Distance:

0,85 km (from the faculty)

Operating schedule:

Monday - Friday: 12 - 16



Friendly
staff

Cash or
card
payment

Affordable
prices

Eat in the
restaurant

Healthy
food

Online
menu

Good
food

Take
away

Student
atmosphere



The canteen menu is updated weekly and is accessible online.

You won't believe how delicious the food in the canteen is!



Accommodation in student dormitories

If you choose to live in a dormitory during your studies, then you will have renovated student dormitories at your disposal.



At LBUS, the dormitories are welcoming and the perfect place to make beautiful memories!



Dormitories are located near the canteen and faculties. The student park is a great place to start discussions, make new friends and exchange ideas.

The allocation of places in the student dormitories is determined by students' grades..

Key information

Costs:

- accommodation 300 lei - 700 lei/month (varies depending on the dormitory, type of room, etc.)
- parking 80 lei/month

Free facilities:

Laundry
Ironing
Kitchen
Own bathroom
WiFi
Reading room



LBUS Campus



Economics Students' Club (CSE)



CLUBUL STUDENȚILOR ECONOMIȘTI



The Economics Students' Club (CSE) is a student association dedicated to the integral development of students and the representation of their interests.

Our mission:

- **Personal and professional development** - Through the many projects we organize, we offer students opportunities to get involved in volunteering or in the organizing team, helping to increase their skills and expand their networking.
- **Merit recognition** - At the end of each president's mandate, we award volunteer diplomas in recognition of the involvement of our members.



Our values:

- **Friendship and solidarity:** In CSE, we all consider ourselves best friends. We help each other, laugh, have fun and often go out together. Most importantly, we respect each other and leave no one behind.
- **Professionalism and continuous learning:** We organize weekly meetings, every Thursday evening, where we invite personalities from the business environment to share their experience and knowledge.

CSE carries out various projects aimed at supporting the development of students on all levels. These initiatives provide valuable opportunities for learning, networking and community engagement.

We don't claim to be the best, but we're sure anyone who knows us will see for themselves. We invite you to discover what it means to be part of the Economics Students' Club and experience our friendly and dedicated atmosphere.



Projects of the CSE

Freshman Ball

Prom is probably the most beloved student project. This event is organized annually by CSE and features the freshmen of the faculty as protagonists, who participate in various tests to compete for the titles of Miss and Mister Freshman. These titles, though ephemeral, bring recognition and unforgettable memories to the winners.



We encourage you all to participate! It's a great opportunity to interact and connect with other students more easily!



DocExpert

DocExpert is a project dedicated to students who want to train their skills in preparing financial and accounting documents. The project facilitates students' familiarization with an invoicing and management computer program. The project is organized annually in the form of a training.

CSE happens THURSDAY

In this project we have special guests from the local entrepreneurship community. Entrepreneurs share their vast practical experience and show us the efforts and sacrifices involved in achieving success in business.





A Christmas soul

On the eve of the winter holiday, the Economics Students' Club is preparing the most beautiful project of the organization, wanting to bring joy to the souls of children and families from disadvantaged backgrounds. This charity project not only brings joy to these children, but also brings CSE

members closer by involving them in making cookies, Christmas decorations, etc., which we sell and raise money for gifts for these children.

Proinvest

Proinvest is an opportunity for students to learn essential personal finance management skills and develop a deep understanding of the importance of their relationship with money. During the event, participants discover practical strategies for saving, initiating investments and building a stable financial future.



CSEiseverywhere

Student camps



The Ministry of Family, Youth and Equal Opportunities organizes student camps during the winter and summer holidays. The camps are organized both at the sea and in the mountains, with students benefiting from free accommodation and meals.

Places in the camp are assigned to students based on academic results and involvement in cultural, artistic, scientific, sports and volunteering events.



If you want to go on a week-long vacation in a tourist location in our country, then go in a student camp!

Make new friends all over the country!



Opportunities for students

Erasmus+

Erasmus+ is the program through which the EU supports the educational, professional and personal development of students. Through the Erasmus+ program you can benefit from financial support to study at a university abroad or to do an internship abroad.



At LBUS Economic Sciences you can choose from over 80 partner universities from 21 European countries. Mobility can be long-term (2-12 months) or short-term (5-30 days) and mobility for study and Internship can be combined.

ERASMUS+ STUDIES ABROAD

Erasmus+ offers students the opportunity to improve their linguistic, intercultural and communication skills, but also to acquire new skills in educational institutions in other countries. Erasmus+ offers you unforgettable experiences and new horizons.



ERASMUS+

INTERNSHIPS ABROAD

Practicing abroad helps you develop your entrepreneurial and creative skills, improve your language, interpersonal and intercultural skills, giving you a better understanding of the cultures of other countries, all valued by potential employers.

What does an Erasmus+ mobility bring you?



... new experiences, independence, self-confidence, language skills, adventure, new friends, travel, discovering new cultures ...

ERASMUS+ is the most successful student exchange program in the world.

Be a part of it too!

You can find all the details here:



In addition to the official description, we asked students to tell us what they thought of the Erasmus+ experience:

“

“Erasmus+ is an experience that can change the course of events in everyone's life. Erasmus+ offers the opportunity to improve your culture by taking advantage of the tourist attractions in the area where you want to go. Erasmus+ comes with a suitcase full of wonderful things to experience.



You can learn about student life outside, you can practice your language or even learn a new one, you can admire the architecture and enjoy sights you've only seen in movies.” Haisan Estera (II B8)



“Erasmus+ is both a professional and a personal experience, essential in my opinion for anyone who wants personal development. I had the opportunity to meet people from different cultures, share ideas and develop my skills in an international environment. In addition to the acquired professional skills and language development, I had unforgettable experiences that broadened my horizons and strengthened my self-confidence.” Larionescu

Adrian (II MBM)

“Erasmus+ was not only about education, but also about self-discovery and experiencing unique moments. This experience helped me grow and develop. I happily realized that the world is much bigger than the city I was born in, and this totally changed the way I thought and perceived life.” State
Raul Gabriel (III ECTS)



”

International Economic Conference Sibiu (IECS)

Students of the Faculty of Economic Sciences – LBUS can participate in a series of events and activities dedicated to them. One such activity is the IECS conference, the student section.

International Economic Conference of Sibiu (IECS) – The Students' Section is organized annually by our faculty and aims to encourage debate and exchange of ideas on various economic issues in today's globalized world.

Students can participate with an original, up-to-date paper. The research must be written and presented in English. The papers can be focused on any topic of economic interest and are published in the *Revista Studenților Economiști Sibieni*.



Details about IECS can be found here:



International Week (I-Week)



The international week is one of the most important events of LBUS.

Typically held in May, a week-long event brings together students and professors from abroad to share their knowledge and experiences through various activities organized during this time.

Activities carried out:

- Lectures by professors from abroad
- Debates on different topics
- International conferences in different fields
- Travel to historical and traditional places
- Gastronomic tasting sessions

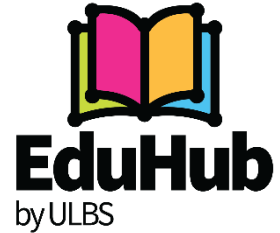
The event takes place in a hybrid format and offers numerous networking opportunities.

The significant number of international participants in Economic Sciences at LBUS demonstrates a high level of internationalization within the faculty.



EduHub

EduHub is the Student Entrepreneurial Society (SAS) of LBUS. EduHub offers students the opportunity to participate in various presentations, workshops, summer schools, information sessions / training or conferences on the topic of entrepreneurship.



EduHub supports entrepreneurial initiatives of students and helps them develop their own business.



eduhub@ulbsibiu.ro
<https://eduhub.ulbsibiu.ro/>

**Have we sparked your
curiosity?**



Researchers' Night

The Night of Researchers project helps you discover the magic of science. It takes place annually at the end of September and aims to make science more attractive to students.



Each year, through this event, Sibiu joins other European cities in celebrating science in all its forms. The event is open to people of all ages and is held in an unconventional, engaging atmosphere. Students can spend a unique day by taking part in activities organized by the Faculty of Economic Sciences. These include economic-themed contests, coin and banknote exhibitions, virtual world tours, online trading sessions, and educational simulation games that promote financial and tax literacy.

**Discover the
magic of
science!**



SmartHub

SmartHub, the Integrated Student Services Centre, offers information, guidance, and counselling to LBSU students. It provides support in areas such as career counselling, psychological counselling, psychotherapy, intercultural counselling, learning strategies, and project writing assistance.



The centre is staffed by certified professionals, including psychologists specializing in educational psychology, school and vocational counselling, clinical psychology, and psychotherapy, as well as sociologists, career counsellors, and faculty members with expertise in the students' and graduates' fields of study.

**Need help overcoming a problem
you're facing?
Do you need someone to listen to you?
Do you need career guidance?**



Call SmartHub specialists with confidence!

If you want to participate in SmartHub activities, you can register here:

<https://smarthub.ulbsibiu.ro/programeaza-te/>

Address: Str. of Banat, no. 6, Sibiu (Floor 2)



LBUS D-School



D-School is the Design Thinking Center of LBUS and offers Design Thinking courses for students and teachers. D-School projects include Design Thinking Camp, IDEAFLOW Workshops, D-School Comes to Your School, etc. D-School is integrated in the Global Design Thinking Alliance – GDTA together with 22 other academic and research institutions from 18 countries.



LBUS D-School location: modular construction in the courtyard Faculty of Engineering

ONEF



The National Olympiad of Economists in Training (ONEF) is a national competition of papers and business plans. It is organized annually by AFER in different university centres in the country. Winners receive cash prizes.

Workshops

At Economic Sciences - LBUS, workshops on financial topics are occasionally organized. They take place in partnership with the BNR, ISF, ANAF, the business environment, etc.



Forthem Alliance

LBUS is a member of the European university alliance **Fostering Outreach within Europe Regions, Transnational Higher Education and Mobility (Forthem)** from 2021. The alliance includes 8 other universities from Finland, France, Germany, Italy, Latvia, Norway, Poland and Spain.



Students can participate in free international courses, international summer schools, international student conferences, information sessions, short-term international mobilities, workshops, symposia, etc. Activities are organized by alliance members.



Fostering future skills of students and staff.
Connecting people, embracing diversity.
Co-creating the society of tomorrow.

All opportunities offered by Forthem
you can discover here:



The psycho-pedagogical module

Do you want to be a teacher?

If the answer is yes, then you must complete the level 1 and 2 courses of the psycho-pedagogical module.

If the answer is no, think again it could give you an additional advantage in securing a job and qualifying to become a workplace trainer.

The Department for Teacher Training offers students preparation for the teaching profession through its organization of the psycho-pedagogical program. The courses of the psycho-pedagogical module run in parallel with the bachelor and master programs, are free for students without a fee, and at the end you will receive a separate graduation diploma, from DPPD.



If you are interested, scan the code:



„The teacher makes the difference, not the classroom.”

(Michael Morpurgo)

Consultations with professors and tutors

Did you not understand something during the course or seminar?

Do you have questions about the subject?

Do you have any other college-related questions?

Contact your teachers and tutor with confidence!!

Check the consultation schedule on the website and contact the professor. For any problem you are facing at college, talk to your tutor. The tutor helps you integrate into the university environment and guides you to make choices suitable for a successful student life.

Be brave and communicate with your tutor!

An informed student is a responsible and prepared student!



Be a volunteer!
... at Economics LBUS

Developing a successful project

Throughout your time as a student, you will often work on various projects, culminating in a comprehensive research at the end of each study cycle, such as a bachelor's thesis, a dissertation, or even a doctoral thesis.

The project serves as an evaluation method during seminars and often aims to draw a connection between the knowledge gained in the course and practical experience.



Tips for a successful project:

- 1.** Select a topic within your field of study that is relevant and for which you can find sufficient documentation.
- 2.** The mode of work can be either individual or team-based, depending on the requirements set by the professor.
- 3.** Start by drafting a project structure to assist with the creation of subsequent content.
- 4.** Aim to maintain a balance between the chapters in terms of content size and the structure of the subchapters.
- 5.** Formatting the entire project uniformly: same font, same size, same colour scheme and line spacing.
- 6.** The essence of thesis projects or works is the originality of information, so avoid excessive inspiration from other sources and use the citation system.

Tips for a successful presentation:

Pay attention to your non-verbal and para-verbal language, which communicates much more than verbally. Use vocal inflections to emphasize important concepts and ideas, control verbal flow to a level that you can easily follow.



For a PowerPoint presentation, it is recommended to use a small number of slides, in which the information must be presented schematically, using key concepts, symbols, schemes, images, graphics. It is recommended to use little text and make it as visible as possible. Add visuals. Check for grammar and spelling mistakes. Use a pleasing design and matching colour palettes.

Be confident, maintain eye contact with the auditor, and be responsive when receiving questions. If you work in a team, be careful to respect your colleagues and avoid interrupting them or talking at the same time as them.



1. Make a good introduction!
2. Never read from sheets / slides!
3. Be energetic!
4. Look your audience in the eye!
5. Be creative in making your presentation support!
6. Repeat at home!

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